

**INDIRA GANDHI NATIONAL OPEN UNIVERSITY**  
**Student Registration Division**

F.No : IG/SRD/R-V/Notif/2023/



Dated: 16.02.2023

**Notification**

The 79<sup>th</sup> Academic Council of the University in its meeting held on 20.12.2022 has approved the following fee refund guidelines –

<b>Grounds for refund</b>	<b>Modified policy</b>
Double/multiple payments by the student for the same programme due to failure of online transaction	Fee of <b>ONE</b> programme will be retained. Programme fee for remaining attempts will be refunded including the registration fee.
Payments by the student for more than one non-permissible programme in the same session.	Fee of <b>ONE</b> programme will be retained as per the choice of the student. Fee for remaining programme(s) will be refunded after deduction of registration fee.
Rejection/cancellation of admission form by the University due to non-fulfillment of minimum eligibility criteria/non-recognition of qualification or its equivalence/due to commission of mistake / concealment of information or otherwise by the student.	Full programme fee will be refunded after deduction of the registration fee.
Cases where the University decides to withdraw the programme due to any reason.	Full programme fee will be refunded including the registration fee.


<p><b>In cases where the student does not want to continue with the programme and seeks cancellation of application and refund of programme fee.</b></p>	<p><b>The refund request will be considered as under:-</b></p>	
	<p><b>Before confirmation of admission</b></p>	<p><b>After confirmation of admission</b></p>
	<p>a) Full Programme fee shall be refunded.</p> <p><b>The Registration fee shall not be refunded</b></p>	<p>b) <b>Within 15 days after confirmation of admission</b> – Refund shall be made after deduction of Rs. 500/ from Programme fee. <b>Registration fee shall not be refunded.</b></p>
		<p>c) <b>Within 90 days after confirmation of admission</b> Refund shall be made after deduction of Rs. 1000/- . <b>Registration fee shall not be refunded.</b></p>
	<p>d) <b>Beyond 90 days after confirmation of admission</b> – No refund shall be made.</p>	

**Notes:**

- 1) While counting the period, the date on which request for cancellation of admission is received from the candidate, shall be taken into account.
- 2) The date on which admission is confirmed, shall be excluded while counting the period.
- 3) The refund will be reverted to the same Debit/Credit Card/ Net Banking Account from where the payment has been received. However, where the validity of the Debit / Credit Card expires in between and the bank accepts the refund in spite of expiry of validity of the card, the user will be responsible for getting the money refunded from such bank. In cases where the refund is not accepted by the bank under the said Debit / Credit Card account, or the closure of the payment gateway through which the payment was initially received, the refund of fee will be made through NEFT after obtaining the account details from the student.



- 4) For cancellation of admission and / or refund of fees as the case may be, the candidate will make a written / email request to the concerned Regional Director / Registrar SRD for such cancellation and refund of fees.
- 5) The above fee refund guidelines will be implemented with effect from the **January 2023** admission cycle.
- 6) The 79<sup>th</sup> Academic Council has approved to charge a development Fee of Rs-200/- from all students with effect from the January 2023 admission cycle.

  
16.2.23

**(Dr. Himansu Kumar Bose)**  
Registrar, SRD

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